

## Physics Department at the University of Cologne

### Rules for use of parent-child room

Effective as of June 1, 2013 adapted on May 27, 2021

#### 1. Purpose of Room

The Physics Departments at the University of Cologne have created a more family-friendly environment by making available a parent-child room for its employees. The room is to be used for child care by permitted persons (see paragraph 2) for short-term periods, when other childcare possibilities are unavailable.

#### 2. Permitted Users

All employees at the physics institutes and external staff of the core research group Quantum Matter and Materials and external members of the project SFB 956 are permitted to use the room, provided no work-related matters have priority. Furthermore, all physics students are welcome to use the room.

#### 3. Use

Employees may not use the parent-child room if it is already filled to capacity. The room's contents are property of the University of Cologne. All users are obliged to treat furnishings and toys with care. The removal of furniture or other objects is forbidden. Damage is to be reported immediately to Professor Achim Rosch ([rosch@thp.uni-koeln.de](mailto:rosch@thp.uni-koeln.de), phone 0221-470 4994) and Dr. Susanne Herbst ([herbst@ph1.uni-koeln.de](mailto:herbst@ph1.uni-koeln.de), phone 0221-470 7028).

#### 4. Rules of Use

All guidelines of the University of Cologne building policy (Hausordnung) also apply to the parent-child room. Children are allowed in the room only in the presence of a parent or an authorized guardian who ensures their care and safety. Parents and guardians must make certain that children use only age-appropriate toys. Parents or children with contagious diseases (diarrhea, chicken pox, etc.) are forbidden from using the space.

If the parent-child room is to stay a satisfying experience for everyone, it must be carefully maintained. Hence:

1. Shoes must be removed before treading the carpet.
2. After changing diapers, parents and guardians must disinfect the changing table and their hands using the disinfectant towelettes and the hand disinfectant located in the

dispenser at the sink.

3. After each use, the room is to be returned to its former state. Dirty dishes are to be washed, used devices are to be cleaned, and the space tidied up. If fabrics become dirty, users are responsible for cleaning them.
4. Dirty diapers must be removed and disposed outside the room.
5. All electric devices and lights must be turned off, windows closed, and the door locked by the last to leave the room.
6. Please note also that the walls of the room are not soundproofed and the office next door is the exam office.

## 5. Access

The parent-child room is located in the Institute for Theoretical Physics, room 218.

### Frequent use

To obtain a key – the room's door is always locked – you must submit a signed copy of these rules and a completed key authorization form (Berechtigungsschein zur Schlüsselausgabe). The necessary forms are available on the websites of the research group Quantum Matter and Materials and the project website of the SFB 956, and at one of the designated key offices (see below).

Persons who need to use the parent-child room regularly for a limited period (while nursing, say) can receive a temporary key from Dr. Andreas Sindermann, Institute for Theoretical Physics (room 2106, basement), Zùlpicher Str. 77, 50937 Cologne ( phone 0221 / 470 4201, email: [sinder@thp.uni-koeln.de](mailto:sinder@thp.uni-koeln.de)). The key must be returned on a medium-term scale in person to Dr. Sindermann. You will need to deposit € 25,00 for the key.

### Occasional use

Persons who need the room only on occasion can get a key from the Ciplab (phone 0221 / 470-3487, email: [ph-cip-shk@uni-koeln.de](mailto:ph-cip-shk@uni-koeln.de)) next to the library, Physikalische Institute, Zùlpicher Straße 77, 53937 Cologne. You will need to deposit an ID card or driving license for the key. The key can be checked out or returned Mondays through Fridays from 09:00am to 07:00pm (during semester) and from 11:00am to 04:00pm (during semester break). After use, the key must be returned in person to the Ciplab staff. If the Ciplab is closed, the key should be returned the next day at 09:00 or 11:00am, respectively.

If you wish to use the room and the key is already checked out by another user, you must first notify the Ciplab staff. If a change of user occurs during the use of the room, this is only possible after prior documentation in the Ciplab or outside the Ciplab opening hours in the

handcover book provided for this purpose in the parent-child room.

## **6. Supervision, Liability, Ban**

The use of parent-child room is at your own risk. The University is liable only in case of gross negligence or intent to violate the legal duty to maintain safety and exercise diligence.

Parents and authorized guardians are liable for all damages that result from failing to adhere to these guidelines, in particular with regard to the room's toys. Users who violate these rules or the University of Cologne building policy may be banned from using the room.

Parents and authorized guardians are responsible for supervising their children, and are liable for damages that result from failing to fulfill this duty. The University of Cologne is not liable for damages that result from parents' or authorized guardians' failing to supervise their children. Moreover, the university is not liable for loss of or damage to objects users bring with them into the parent-child room.



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